

Student Acceptable Use of iPad Technology Policy

It is the intent of the following policy to establish Internet and iPad guidelines that protect the safety of students, the integrity of the school and the staff of Marian.

For the 2013-2014 school year, all 9th - 11th grade students of Marian are issued an iPad. Students are expected to use computers and the Internet as an educational resource. It is our belief that if reasonable precautions and care are taken in the use of the iPad, the iPad should not experience physical damage. Each student and parent are asked to read this document carefully. After reviewing the document, both the student and parent/guardian should sign on the last page indicating their understanding of the guidelines and procedures regarding iPad use.

The following procedures and guidelines govern the use of computers and the internet at school.

A. Acceptable Use

Acceptable use of iPad technology at Marian is in accordance with the Technology Rules and Acceptable Use of Technology sections of the Marian Student/Parent Handbook.

B. Unacceptable Use

Students shall not:

- Use school computers to gain access to material that is obscene, pornographic, harmful to minors or otherwise inappropriate for educational uses.
- Transfer or access inappropriate/unapproved pictures, music, text or other content are not allowed on student iPads.
- Engage in any illegal or inappropriate activities on school computers, including the downloading and copying of copyrighted material.
- Use chat rooms, instant messaging or other forms of direct electronic communications on school computers without the direct permission of the administration, faculty or Technology Director.
- Use school computers to participate in online auctions, or online gaming.
- Disclose personal information, such as name, school, address or telephone number outside the school network.
- Use school computers for commercial advertising or political advocacy of any kind without the express written permission of the administration.
- Publish web pages that purport to represent Marian or the work of students at Marian without written permission of the administration.
- Erase, rename or make unusable anyone else's computer files.
- Share passwords with fellow students, or any other individuals and shall not use or try to discover another user's password.
- Copy, change or transfer any software or documentation provided by Marian, teachers or another student without permission from the administration.
- Write, produce, generate, copy, propagate or attempt to introduce any computer code designated to self-replicate, damage or otherwise hinder the performance of any computer's memory, file system or software. Such software is often called, but is not limited to, a bug, virus, worm or Trojan Horse.
- Forge electronic mail messages or web pages.

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C. Contact Information

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D. Hardware Warranty Coverage and Accidental Damage Coverage

Marian has purchased AppleCare Plus for each student iPad. Should a student's iPad device become broken or damaged, the student is required to bring the device to the office of the **Technology Director, located in the Etherhaven Computer Lab**, as soon as possible. A technology department staff member will then inspect the device and determine whether this issue is a malfunction of the device to work as intended or caused by an external factor such as an accident or misuse. On the first and second incidents, if this device is determined to have been damaged by an external factor, such as, but not limited to, droppage or excess moisture, the student will be required to pay a \$49.00 fee to get the device fixed or replaced, and this fee must be paid before the student will receive the replacement device. For third and subsequent incidents, the student must pay the full cost to repair or fix the device before a replacement will be issued. It is also important to note that AppleCare Warranty Agreement will **not** provide service to a tampered or "jailbroken" iPads or devices with any non-Apple replacement displays, batteries and other parts.

E. Disciplinary Action

Any infraction of these policies by the student will be reviewed by the Disciplinary Review Board on a case by case basis and appropriate action will be taken, including but not limited to, disciplinary points issued to the student.

F. iPad Theft or Loss

Students who leave Marian during the school year must return the iPad and any accessories at the time they leave. The iPad and all accessories including the iPad, the Power Adapter, the USB lightning cable, and the iPad case should be returned to the Assistant Principal or Technology Director. If an individual piece is not returned, the replacement costs are listed below:

- 32 GB Wi-Fi iPad w/ AppleCare+ Coverage - \$658.00
- Apple USB to Lightning Charging Cable - \$19.00
- Apple iPad Power Adapter - \$19.00
- Student Marian iPad Case - \$21.00

Should the student not return all components of the iPad, any refunds in tuition will be discounted by the price of the missing component.

Should an iPad become lost or stolen, the student must report this to the Office of the Technology Director as soon as possible. If the device has been stolen, it is strongly recommended to file a report with local law enforcement authorities. The student will be financially responsible for the full cost of the iPad, extended warranty coverage, and case (Currently approximately \$680).

RECEIPT OF POLICY ACKNOWLEDGEMENT

I, _____ acknowledge that the Marian Student Acceptable Use of iPad Technology agreement policy has been provided to me and I understand the guidelines and procedures set forth within the policy.

Signed (Student): _____ Grade: _____

Date: _____

Parent/Guardian: _____

Date: _____

This form is due when you pick up your before you receive your iPad. You will give the form to your homeroom teacher. You MUST have this form with you and signed by both you and a parent. YOU WILL NOT receive your iPad if you do not have the form or it is incomplete.